

Request for Proposal(RFP) for Hiring of One Cash Van for The Jaipur Central Cooperative Bank Ltd., Head Office and its branches

Reference No. JCCB/Ope/2026-27/13100

Dated- 12-05-2026



The Jaipur Central Cooperative Bank Ltd.,
Jaipur, Rajasthan

F-1, Nursery Circle, Vaishali Nagar, Jaipur

THE JAIPUR CENTRAL CO-OPERATIVE BANK INVITES APPLICATION IN THE PRESCRIBED FORMAT FROM REPUTED VENDORS/ SERVICE PROVIDERS/SERVICES AGENCY FOR HIRING SPECIALLY DESIGNED AND FABRICATED ONE CASH VAN (As per RBI/MHA (Ministry of home Affairs) Norms) ON MONTHLY RENTAL BASIS FOR TWO YEARS FOR OUR BANK BRANCHES CASH REMITTANCE.

Mode of Bid Submission	Online through e-Procurement/eTendering system at https://eproc.rajasthan.gov.in
Procuring Authority	Managing Director The Jaipur Central Cooperative Bank Ltd, Jaipur (Rajasthan) – 302021
Bid Fee & RISL Processing Fee	Bid Document Fee- Rs.500/-+ GST RISL Processing Fee- Rs.500/ +GST
Start date and time of download of e-Bid	14-05-2026 , 10.00 AM
Last date and time of download of e-Bid	28-05-2026 , 12.00 PM
Last Date of Submission of e-Bid	28-05-2026 , 05.00 PM
Opening of Technical bid	29-05-2026 , 11.15 AM
Pre Bid Clarification Meeting Date and Time	18-05-2026 , 01.00 PM

Name of Bidding Company/ Firm:	The Jaipur Central Cooperative Bank Ltd
Contact Person (Authorized Bid Signatory):	GAJENDRA KUMAR MEENA
Correspondence Address:	F-1, Nursery Circle, Vaishali Nagar Jaipur
Mobile no.	8003699163
Telephone no. / Fax no.	-
Website / e-mail	dccb.jaipur@rajasthan.gov.in

The Jaipur Central Cooperative Bank Ltd.

HO: F-1, Nursery Circle, Vaishali Nagar,

Jaipur-302021

Phone no. 8003699071, CM(Adm)

8003699163, SM(Store)

e-mail: dccb.jaipur@rajasthan.gov.in

Abbreviations and Definitions

ACT	Rajasthan Transparency in Public Procurement Act, 2012
Rules	The Rajasthan Transparency in Public Procurement Rules, 2013
Authorized Signatory	The bidder's representative/ officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/ authority having the Power of Attorney (PoA) from the competent authority of the respective Bidding firm.
BG	Bank Guarantee
Bid	A formal offer made in pursuance of an invitation by a procuring entity and includes any Bid, proposal or quotation in electronic format
Bid Security (BID SECURITY)	As per Finance Department circular dated 18.12.2020 regarding amendment of rule 42 "Provided that, during the period commencing from the date of commencement of the Rajasthan Transparency in Public Procurement (Second Amendment) Rules, 2020 to 31.12.2021, in lieu of bid security a Bid Security Declaration shall be taken"
Bidder	Any person/ firm/ agency/ company/ contractor/ supplier/ vendor participating in the procurement/ bidding process with the procurement entity
Bidding Document	Documents issued by the procuring entity, including any amendments thereto, that set out the terms and conditions of the given procurement and includes the invitation to bid
BoM	Bill of Material
Competent Authority	An authority or officer to whom the relevant administrative or financial powers have been delegated for taking decision in a matter relating to procurement. MD, JCCB in this bidding document
Contract/ Procurement Contract	A contract entered into between the procuring entity and a successful bidder concerning the subject matter of procurement
Contract/ Project Period	The Contract/ Project Period shall commence from the date of issue of Work order till 3 Years of Operations & Maintenance Services after commissioning of the project.
Day	A calendar day as per GoR/ GoI.
DCCB	District Central Co-operative Bank
FOR/FOB	Free on Board or Freight on Board
FIU	Financial Intelligence Unit – India
GoI/GoR	Govt. of India/ Govt. of Rajasthan
NABARD	National Bank for Agriculture and Rural Development
RBI	Reserve Bank of India
Goods	All articles, material, commodities, electricity, livestock, furniture, fixtures, raw material, spares, instruments, software, machinery, equipment (software), industrial plant, vehicles, aircraft, ships, railway rolling stock and any other category of goods, whether in solid, liquid or gaseous form, purchased or otherwise acquired for the use of a procuring entity as well as services or works incidental to the supply of the goods if the value of services or works or both does not exceed that of the goods themselves.
ICT	Information and Communication Technology
IFB	Invitation for Bids (A` document published by the procuring entity inviting

	Bids relating to the subject matter of procurement and any amendment thereto and includes notice inviting Bid and request for proposal)
INR	Indian Rupee
IT	Information Technology
ITB	Instruction to Bidders
LD	Liquidated Damages
LoI	Letter of Intent
NCB	A bidding process in which qualified bidders only from within India are allowed to participate
NIB	Notice Inviting Bid
Notification	A notification published in the Official Gazette
OEM	Original Equipment Manufacturer
PAN	Permanent Account Number
PBG	Performance Bank Guarantee
PC	Procurement Committee
PQ	Pre-Qualification
Procurement Process	The process of procurement extending from the issue of invitation to Bid till the award of the procurement contract or cancellation of the procurement process, as the case may be
Procurement/ Public Procurement	The acquisition by purchase, lease, license or otherwise of works, goods or services, including award of Public Private Partnership projects, by a procuring entity whether directly or through an agency with which a contract for procurement services is entered into, but does not include any acquisition without consideration, and “procure” or “procured” shall be construed accordingly
Project Site	Wherever applicable, means the designated place or places
PSD/SD	Performance Security Deposit/ Security Deposit
Purchaser/ Biding Authority/ Procuring Entity	Person or entity that is a recipient of a good or service provided by a seller (bidder) under a purchase order or contract of sale. Also called buyer. JCCB in this document
Services	Any subject matter of procurement other than goods or works and includes physical, maintenance, professional, intellectual, consultancy and advisory services or any service classified or declared as such by a procuring entity and does not include appointment of any person made by any procuring entity
SLA	Service Level Agreement is a negotiated agreement between two parties wherein one is the customer and the other is the service provider. It is a service contract where the level of service is formally defined. In practice, the term SLA is sometimes used to refer to the contracted delivery time (of the service) or performance
State Government	Government of Rajasthan (GoR)
STQC	Standardization Testing and Quality Certification, Govt. of India
GST	Goods & Service Tax
TIN	Tax Identification Number
TPA	Third Party Auditors
WO/PO	Work Order/ Purchase Order
JCCB	The Jaipur Central Cooperative Bank Ltd.

1. INVITATION FOR BID (IFB) & NOTICE INVITING BID (NIB)

Reference No. JCCB/Ope/2026-27/.....

Dated-

Name and Address of procuring entity	The Jaipur Central Cooperative Bank Ltd. F-1, Nursery Circle, Vaishali Nagar, Jaipur-302021
Name and address of Procurement Officer	Managing Director The Jaipur Central Cooperative Bank Ltd. F-1, Nursery Circle, Vaishali Nagar, Jaipur-302021
Subject matter of procurement	Request for Proposal(RFP) for hiring Specially Designed And Fabricated one Cash van with driver and required Staff on monthly rental basis for two years for cash remittance between bank branches situated in Jaipur and Kotputali-Behror district of The Jaipur Central Cooperative Bank Ltd., Jaipur and also in case of need cash van may be used for inter bank cash remittance. When required , the cash van will be used at the PACS level to collect and deliver cash.
Bid procedure	Single Stage Two Part Open competitive Bidding: Technical Bid & Financial Bid
Bid evaluation criteria (Selection method)	Technically Qualified bidder shall be selected on Lowest Cost Based Selection (LCBS) i.e. L1 bidder.
Website for downloading Bid Document, Corrigendum's Addendums etc.	https://www.ccbjaipur.com/ , https://sppp.rajasthan.gov.in/ , https://eproc.rajasthan.gov.in
Estimated Procurement Cost (for Two year)	Rs. 40.00 Lakhs (Including GST)
Bid Fee & RISL Processing Fee	<p>Bidding document fee: Rs.590/- (Rupees Five Hundred Ninty Only) in Demand Draft in the favour of "The Jaipur Central Cooperative Bank Ltd." Payable at "Jaipur". Or by NEFT (Non Refundable)</p> <p>RISL Processing Fee: Rs.590/- (Rupees Five Hundred Ninty only) in Demand Draft in the favour of "Managing Director, RISL" payable at " Jaipur". Or by NEFT (Non Refundable)</p> <p>Bid Security: Rs.80,000/- in Banker's Cheque or Demand Draft. Or by NEFT Scanned copy of the demand draft has to submitted with the technical bid on e-procurement portal.</p> <p>** Exemption\Rebate from submission of EMD shall be allowed to bidders as per the provisions of the RTPP Rules,2013.</p> <p><u>The RTGS/NEFT account details of the bank is as under:-</u> Account Name: The Jaipur Central Co-operative Bank Ltd. Account No. : 91242220999 Branch: Head Office IFSC Code: RSCB0022099 Scanned copy of the demand draft or RTGS/NEFT UTR Receipt has to be submitted along with the technical bid.</p>

Start date and time of download of e-Bid	14-05-2026 , 10.00 AM
Last date and time of download of e-Bid	28-05-2026 , 12.00 PM
Last Date of Submission of e-Bid	28-05-2026 , 05.00 PM
Pre Bid Clarification Meeting Date, Time and Place	18-05-2026, 1.00 PM The Jaipur Central Cooperative Bank Ltd. F-1, Nursery Circle, Vaishali Nagar, Jaipur-302021
Date/ Time/ Place of opening Technical Bid	29-05-2026, 11.15 AM The Jaipur Central Cooperative Bank Ltd. F-1, Nursery Circle, Vaishali Nagar, Jaipur-302021
Bid Validity	90 days from bid submission deadline

Instruction to Bidders for online Bidding (e-Bidding)

- The bidders who are interested in bidding can download Bid documents from <https://eproc.rajasthan.gov.in> , <https://sppp.rajasthan.gov.in> or <https://www.ccbjaipur.com>
- Bidders who wish to participate in this Bid will have to register on <https://eproc.rajasthan.gov.in> (bidders registered on eproc.rajasthan.gov.in before 30-09-2011 needs to register again). To participate in online Bids, Bidders will have to procure Digital Signature Certificate (type III) as per Information Technology Act-2000 using which they can sign their electronic bids. Bidders can procure the same from any CCA approved certifying agency. i.e. TCS, safescrypt, Ncode etc. or they may contact e-Procurement Cell, Department of IT & C, Government of Rajasthan for further assistance. Bidders who already have a valid Digital Certificate need not procure a new Digital Certificate.
Contact No: 0141-4022688 (Help desk 10 am to 6 pm on all working days)
e-mail: eproc@rajasthan.gov.in
Address : e-Procurement Cell, RISL, Yojana Bhawan, Tilak Marg, C-Scheme, Jaipur
- Bidder shall submit their offer on-line in Electronic formats both for technical and financial proposal, however DD.for Bid document Fees, Bid Security, Processing Fees should be submitted manually in the office of Biding Authority before date & time of opening of technical bids and scanned copy of DD should also be uploaded along with the online bid.**
- Before electronically submitting the Bids, it should be ensured that all the Bid papers including conditions of contract are digitally signed by the Bidder.
- Bidders are also advised to refer " Bidders manual" available under "Downloads" section for a further details about the e-Bidding process

Managing Director
The Jaipur Central Co-operative Bank Ltd.
Jaipur (Rajasthan)

DISCLAIMER

1. This NOTICE INVITING TENDER (NIT) is not an offer by the Bank but an invitation to receive responses/ applications from the eligible Vendors/Service Providers. No contractual obligation whatsoever shall arise from the tender process unless and until a formal contract is signed and executed by duly authorized official(s) of the Bank with the selected Vendor/Service Provider.
2. The purpose of this tender is to provide the Vendors/Service Providers with information to assist in the formulation of their proposals. This tender document does not claim to contain all the information each Vendor/Service Provider may require. Each Vendor/Service Provider should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this tender and where necessary, obtain independent advice/clarifications. Bank makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this tender. Bank may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this NIT.
3. The Bank, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Vendor/Service Provider under any law, statute, rules or regulations or tort, for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this NIT or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the NIT and any assessment, assumption, statement or information contained therein or deemed to form or arising in any way for participation in the bidding process.
4. The Bank also accepts no liability of any nature, howsoever caused arising from reliance of any Vendor/Service Provider upon the statements contained in this NIT.
5. The issue of this tender does not imply that the Bank is bound to select a Vendor/Service Provider or to appoint the selected Vendor/Service Provider, as the case may be, for the project and Bank reserves the right to reject all or any of the Vendors/Service Providers or Bids without assigning any reason whatsoever.
6. The Vendor/Service Provider is expected to examine all instructions, forms, terms and specifications in the NIT. Failure to furnish all information required by the tender document or to submit a Bid not substantially responsive to the tender document in all respect will be at the Vendor's/Service Provider's risk and may result in rejection of the Bid.

BROAD SCOPE OF WORK:

THE JAIPUR CENTRAL COOPERATIVE BANK, JAIPUR herewith invites Request for Proposal (RFP) for hiring Specially Designed And Fabricated One Cash van with driver and required Staff on monthly rental basis for two years and cash remittance between bank branches situated in Jaipur and Kotputali-Behror district at The Jaipur Central Cooperative Bank Ltd., Jaipur and also in case of need cash van may be used for inter bank cash remittance . Cash Van will be operated from F-1 Nursery circle, Vaishali Nagar and Vehicle will be parked at our head office. Cash Van staffs duty will be for 8 hours i.e. from 10.00 AM to 6.00 PM.

This cash van driver and required staff will be utilized for cash transportation activities between bank branches located in Jaipur District (21 Branches) And Kotputali-Behror District (3 Branches) under the Head Office F-1, Nursery Circle, Vaishali Nagar] Jaipur. (Branches List is attached Annexure - 11)

The tender document and details may be downloaded from <https://eproc.raijasthan.gov.in> , <https://sppp.rajasthan.gov.in> or <https://www.ccbjaipur.com>

- The tenderers are requested to carefully study whole tender document with all the terms and conditions mentioned in the tender document before quoting their rates.
- The BID must be strictly in accordance with the terms and conditions with specifications as laid out in the tender.

2. QUALIFICATION/ ELIGIBILITY CRITERIA

- 1) A bidder participating in the procurement process shall possess the following minimum pre-qualification/ eligibility criteria.

S. No.	Basic Requirement	Specific Requirement	Documents Required
1.	Legal Entity	A company registered under Indian Companies Act, 1956 or Companies Act, 2013 OR A partnership firm registered under Indian Partnership Act, 1932. OR Firms registered under Limited Liability Partnership Act, 2008 OR Any other valid registered firm	Copy of valid registration certificates Copy of Certificates of incorporation
2.	Financial: Turnover & Net worth	Average Annual Turnover of the bidder for hiring cash van (as per the last published audited accounts) during last three financial years i.e. from <u>FY 2022-23, 2023-24 & 2024-25</u> should be at least <u>100.00 Lakh.</u> & The net worth of the bidder as on 31-03-2025 should be at least 100.00 crore	CA certificates of three years Turnover i.e. 2022-23, 2023-24 & 2024-25 and Net worth of the bidder as on 31-03-2025. CA Certificate should be duly signed with UDIN Number and sealed with CA registration number.
3.	Specification of Cash Van	As per annexure – 2	As per annexure – 2 Seal and signed
4.	Tax registration	The bidder should have a i. GST ii. Income Tax / PAN	Copies of Form 26AS and other relevant certificates of registration(GST, PAN)
5.	Undertaking	Bidder should: - a) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons; b) not have, and their directors and officers not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications	A Self Certified letter as per Annexure-4: Self Declaration

		to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings; c) not have a conflict of interest in the procurement in question as specified in the bidding document. d) comply with the code of integrity as specified in the bidding document.	
6.	Offices	The bidder should have permanent office in India with easy access and The bidder should have its branch/regional office in Jaipur, Rajasthan.	Proof of office in Jaipur/Undertaking must be enclosed.
7.	Experience	The Applicant Vendor/Service Provider should be in the business of providing cash vans with driver for the past minimum 02 years to Banks (Public Sector/Private Sector/co-operative bank) as on the date of publication of Tender Notice.(Documentary Proof to be given) and must have one running contract of cash van and should have minimum fleet size of 300 specifically fabricated cash vans. (owned/leased)	<ul style="list-style-type: none"> • Copy of work order and one running contract of cash van must be enclosed. • Satisfactory work completion certificate must be enclosed Proof of having Minimum fleet size of 300 specifically fabricated cash vans (owned / leased).
8.	Cash van staff And Cash van Specification	One Driver Two armed guard Two custodian (Specification as per annexure – 2) (The Bidder and its cash van services must comply with The Gazette of India notification on August 8, 2018 of Ministry of Home Affairs, published in or further notification regarding it . It outlines the Private Security Agencies (Private Security to Cash Transportation Activities) Rules, 2018, which establish standards for the secure handling and transport of cash by private agencies.)	Declaration for provide cash van with required staff. (Specification as per annexure – 2)
9.	Manpower Strength	The firm must have enough man power strength to operate Cash van services.	Firm will provide cash van with required staff. Self certification by the bidder with clear declaration of staff Support and escalation matrix of firms on letter head.
10.	PSARA Act 2005	The Private Security Agency (PSA) involved must have Private Security Agency Registration Act (PSARA) license and other related Govt Certifications.	Registration as per PSARA Act 2005.

The agency/service provider should also fulfill the following eligibility criteria :-

- The Private Security Agency (PSA) must have all statutory registration that are required for conduct of business related to provision of such services.
 - In addition to the provisions regarding the qualifications of the bidders as set out in (1) above: -
 - a. the procuring entity shall disqualify a bidder as per the terms given in Instructions to Bidder.
 - b. the procuring entity may require a bidder, who was pre-qualified, to demonstrate its qualifications again in accordance with the same criteria detailed in this bidding document. The procuring entity shall disqualify any bidder that fails to demonstrate its qualifications, if requested to do so.
3. **Project Deliverables, Milestones & Time Schedule:** The successful bidder is expected to start cash van service documentation, coordination with The Jaipur Central Cooperative Bank Ltd.

S No	Event	Deliverables	Timelines
Milestone-1: To provide cash van with required staff			
1	DELIVERY of SPECIALLY DESIGNED AND FABRICATED CASH VAN WITH DRIVERS AND OTHER REQUIRED STAFF.	Providing cash van with required staff	Within 45 days of work order *Work order will be cancelled in case of breach of supply timeline.

4. INSTRUCTION TO BIDDERS (ITB)

1.) Adherence to RTPP Act, 2012

The Law relating to procurement “The Rajasthan Transparency in Public Procurement Act, 2012” [hereinafter called the Act] and the “Rajasthan Public Procurement Rules, 2013” [hereinafter called the Rules] under the said Act have come into force which are available on the website of State Public Procurement Portal <https://sppp.rajasthan.gov.in/>. Therefore, the bidders are advised to acquaint themselves with the provisions of the Act and the Rules before participating in the Bidding process. If there is any discrepancy between the provisions of the Act and the Rules and this Bidding document, the provisions of the Act and the Rules shall prevail.

2.) Downloading Bid documents

The sale of bidding documents shall be commenced from the date of publication of Notice Inviting Bids (NIB). The complete bidding document shall also be placed on the State Public Procurement Portal, e-Procurement portal and bank’s website. The prospective bidders shall be permitted to download the bidding document from the websites and pay its price while submitting the Bid to the procuring entity.

3.) Changes in the Bidding Document

- a) At any time, prior to the deadline for submission of Bids, the procuring entity may for any reason, whether on its own initiative or as a result of a request for clarification by a bidder, modify the bidding documents by issuing an addendum in accordance with the provisions below.
- b) In case, any modification is made to the bidding document or any clarification is issued which materially affects the terms contained in the bidding document, the procuring entity shall publish such modification or clarification in the same manner as the publication of the initial bidding document.

- c) In case, a clarification or modification is issued to the bidding document, the procuring entity may, prior to the last date for submission of Bids, extend such time limit in order to allow the bidders sufficient time to take into account the clarification or modification, as the case may be, while submitting their Bids.
- d) Any bidder, who has submitted his Bid in response to the original invitation, shall have the opportunity to modify or re-submit it, as the case may be, within the period of time originally allotted or such extended time as may be allowed for submission of Bids, when changes are made to the bidding document by the procuring entity:

Provided that the Bid last submitted or the Bid as modified by the bidder shall be considered for evaluation.

4.) Period of validity of bids

- a) Bids submitted by the bidders shall remain valid during the period specified in the NIB/ bidding document. A Bid valid for a shorter period shall be rejected by the procuring entity as non-responsive Bid.
- b) Prior to the expiry of the period of validity of Bids, the procuring entity, in exceptional circumstances, may request the bidders to extend the bid validity period for an additional specified period of time.
- c) Bidders that agree to an extension of the period of validity of their Bids shall extend or get extended the period of validity of bid securities submitted by them or submit new bid securities to cover the extended period of validity of their bids.

5.) Format & Signing of bids

- a) Bidders must upload their bids online at e-procurement portal i.e. <https://eproc.rajasthan.gov.in>.
- b) All the documents uploaded should be digitally signed with the DSC of authorized signatory who has been authorized by the bidder firm to sign the bid
- c) All the documents uploaded should be signed and sealed on each and every page.
- d) A single stage two part / cover system shall be followed for bid.
- a. Technical Bid including fee details, eligibility and technical documents
 - b. Financial Bid
- e) The technical bid shall consist of following documents:

S. No.	Document type	Document format
Fee Details		
1.	Bidding document Fee (Bid Fee)	Proof of submission(PDF)
2.	RISL Processing Fee (e-Procurement)	Proof of submission(PDF)
3.	Bid Security	Proof of submission(PDF)
Eligibility Documents		
4.	Bidder's Authorization Certificate	<ul style="list-style-type: none"> • As per Annexure-3 and copy of PoA/ Board resolution stating that Authorized Signatory (DSC holder) can sign the bid/ contract on behalf of the firm. • All the documents uploaded on eproc portal should be digitally signed with the DSC of authorized signatory who has been authorized by the bidder firm to sign the bid.
5.	All the documents mentioned in the "Eligibility Criteria", in support of the eligibility	As per the format mentioned against the respective eligibility criteria clause C1- Copy of valid registration certificates/ Copy of Certificates of incorporation/other registration certificate

		C2- CA certificate of average annual turnover of three years i.e. 2022-23,2023-24 & 2024-25 and Net worth of the bidder as on 31-03-2025. C3 Copies of GST and PAN and 26AS. C4 Undertaking as per Annexure 4. C5 Details of office in Jaipur/Undertaking C6 Copy of Work order and Satisfactory work completion certificate and copy of one running contract C7 Copy of PSARA registration certificate. C8 Documentary proof of minimum fleet size of 300 cash van. C9 Support and Escalation matrix on firm letter head.
Technical Documents		
6.	Declaration by bidder regarding qualification	As per Annexure -4
7.	Certificate of Conformity/ No Deviation	As per Annexure-5
8.	Declaration by Bidders	As per Annexure-6
9.	Technical Specification of cash van.	As per Annexure-2
10.	Letter of undertaking	As per Annexure-7
11.	DRAFT FORMAT OF SECURITY DEPOSIT	As per Annexure-8
11.	Deceleration of near relatives of JCCB Employee	As per Annexure- 9

The procuring entity shall not be responsible for non-consideration of documents, if bidder does not mark the documents as annexures mentioned above or submit incomplete documents.

f) Financial bids shall be uploaded online as per following details:-

S. No.	Document type	Online Upload format
1	Financial Bid – Format in xls/xlsx	As per BoQ (.XLS/.XLSX) format available on e-Procurement portal

g) The bidder should ensure that all the required documents, as mentioned in this bidding document, are submitted along with the Bid and in the prescribed format only. Non-submission of the required documents or submission of the documents in a different format/ contents may lead to the rejections of the Bid submitted by the bidder

6.) Cost and Language of Bidding

- a) The Bidder shall bear all costs associated with the preparation and submission of its Bid, and the procuring entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- b) The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and the procuring entity, shall be written only in English Language.

7.) Alternative/ Multiple Bids

Alternative/ Multiple Bids shall not be considered at all.

8.) Deadline for the submission of Bids

- a) Bids shall be received online up to the time and date specified in the NIB.
- b) Normally, the date of submission and opening of Bids would not be extended. In exceptional circumstances and the time with the prospective bidders for preparation of Bids appears insufficient, the date may be extended by the procuring entity. In such case the publicity of extended time and date shall be given in the manner, as was given at the time of issuing the original NIB and shall also be placed on the www.cbjapur.com if applicable. It would be

ensured that after issue of corrigendum, reasonable time is available to the bidders for preparation and submission of their Bids. The procuring entity shall also publish such modifications in the bidding document in the same manner as the publication of initial bidding document. If, in the office of the Bids receiving and opening authority, the last date of submission or opening of Bids is a non-working day, the Bids shall be received or opened on the next working day.

9.) Withdrawal, Substitution, and Modification of Bids

Bids withdrawn shall not be opened and processes further.

10.) Opening of Bids

- a) The Bids shall be opened by the JCCB Procurement Committee on the date and time mentioned in the NIB in the presence of the bidders or their authorized representatives who choose to be present.
- b) The committee may co-opt experienced persons in the committee to conduct the process of Bid opening.
- c) The committee shall prepare a list of the bidders or their representatives attending the opening of Bids and obtain their signatures on the same. The list shall also contain the representative's name and telephone number and corresponding bidders' names and addresses. The authority letters, if any, brought by the representatives shall be attached to the list. The list shall be signed by all the members of Bid opening committee with date and time of opening of the Bids.
- d) All the documents comprising of technical Bid/ cover shall be opened only for the bidders who have submitted the prescribed fee(s) as per tender.
- e) The committee shall conduct a preliminary scrutiny of the opened technical Bids to assess the prima-facie responsiveness and ensure that the:
 - a. bid is accompanied by bidding document fee or bid securing declaration, and processing fee (if applicable);
 - b. bid is valid for the period, specified in the bidding document;
 - c. bid is unconditional and the bidder has agreed to give the required performance security; and
 - d. other conditions, as specified in the bidding document are fulfilled.
 - e. any other information which the committee may consider appropriate.
- f) No Bid shall be rejected at the time of Bid opening except the Bids not accompanied with the proof of payment or instrument of the required price of bidding document fee, processing fee and Bid Security.
- g) The Financial Bid cover shall be kept unopened and shall be opened later on the date and time intimated to the bidders who qualify in the evaluation of technical Bids.

11.) Selection Method:

The Selection Method Lowest Cost Based Selection (LCBS) i.e. L1 bidder of financial quotation received from successfully technically qualified bidders.

12.) Clarification of Bids

- a) To assist in the examination, evaluation, comparison and qualification of the Bids, the bid evaluation committee may, at its discretion, ask any bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the bidder shall be through the e-mail/letter.
- b) Any clarification submitted by a bidder with regard to its Bid that is not in response to a request by the committee shall not be considered.
- c) No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the committee in the evaluation of the financial Bids.

- d) No substantive change to qualification information or to a submission, including changes aimed at making an unqualified bidder, qualified or an unresponsive submission, responsive shall be sought, offered or permitted.

13.) Evaluation & Tabulation of Technical Bids

a) Determination of Responsiveness

- a. The bid evaluation committee shall determine the responsiveness of a Bid on the basis of bidding document and the provisions of pre-qualification/ eligibility criteria of the bidding document.
- b. A responsive Bid is one that meets the requirements of the bidding document without any material deviation, reservation, or omission where: -
 - i. “deviation” is a departure from the requirements specified in the bidding document;
 - ii. “reservation” is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and
 - iii. “Omission” is the failure to submit part or all of the information or documentation required in the bidding document.
- c. A material deviation, reservation, or omission is one that,
 - i. if accepted, shall:-
 - 1. affect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the bidding documents; or
 - 2. limits in any substantial way, inconsistent with the bidding documents, the procuring entity’s rights or the bidder’s obligations under the proposed contract; or
 - ii. if rectified, shall unfairly affect the competitive position of other bidders presenting responsive Bids.
- d. The bid evaluation committee shall examine the technical aspects of the Bid in particular, to confirm that all requirements of bidding document have been met without any material deviation, reservation or omission.
- e. The procuring entity shall regard a Bid as responsive if it conforms to all requirements set out in the bidding document, or it contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the bidding document, or if it contains errors or oversights that can be corrected without touching on the substance of the Bid.

The decision of the procurement committee regarding responsiveness of bid shall be final and binding.

b) Non-material Non-conformities in Bids

- a. The bid evaluation committee may waive any non-conformities in the Bid that do not constitute a material deviation, reservation or omission, the Bid shall be deemed to be substantially responsive.
- b. The bid evaluation committee may request the bidder to submit the necessary information or document like audited statement of accounts/ CA Certificate, Registration Certificate, etc. within a reasonable period of time. Failure of the bidder to comply with the request may result in the rejection of its Bid.
- c. The bid evaluation committee may rectify non-material non conformities or omissions on the basis of the information or documentation received from the bidder under (b) above.

c) Technical Evaluation Criteria

Bids shall be evaluated based on the compliance of the documents submitted in the technical bid.

d) Tabulation of Technical Bids

- a. If Technical Bids have been invited, they shall be tabulated by the bid evaluation committee in the form of a comparative statement to evaluate the qualification of the bidders against the criteria for qualification set out in the bidding document.

- b. The members of bid evaluation committee shall give their recommendations below the table as to which of the bidders have been found to be qualified in evaluation of Technical Bids and sign it.
- c. The number of firms qualified in technical evaluation, if less than three and it is considered necessary by the procuring entity to continue with the procurement process, reasons shall be recorded in writing and included in the record of the procurement proceedings.
- d. The bidders who qualified in the technical evaluation shall be informed in writing about the date, time and place of opening of their financial Bids.

14.) Evaluation & Tabulation of Financial Bids

Subject to the provisions of “Acceptance of Successful Bid and Award of Contract” below, the procuring entity shall take following actions for evaluation of financial Bids:-

- a) For two part/ cover Bid system, the financial Bids of the bidders who qualified in technical evaluation shall be opened at the notified time, date and place by the bid evaluation committee in the presence of the bidders or their representatives who choose to be present;
- b) the process of opening of the financial Bids shall be similar to that of technical Bids.
- c) the names of the bidders, the rates given by them and conditions put, if any, shall be read out and recorded;
- d) conditional Bids shall be rejected;
- e) the evaluation shall include all costs and all taxes and duties applicable to the bidder as per law of the Central/ State Government/ Local Authorities, and the evaluation criteria specified in the bidding documents shall only be applied;
- f) the offers shall be evaluated and marked L1, L2, L3 etc. L1 being the lowest offer and then others in ascending order in case price is the only criteria, or evaluated and marked H1, H2, H3 etc. in descending order. In case quality is also a criteria and the combined score of technical and financial evaluation is considered;
- g) the bid evaluation committee shall prepare a comparative statement in tabular form in accordance with rules along with its report on evaluation of financial Bids and recommend the lowest offer for acceptance to the procuring entity, if price is the only criterion, or most advantageous Bid in other case;
- h) The members of bids evaluation committee shall give their recommendations below the table regarding lowest Bid or most advantageous Bid and sign it.
- i) it shall be ensured that the offer recommended for sanction is justifiable looking to the prevailing market rates of the goods, works or service required to be procured.

15.) Correction of Arithmetic Errors in Financial Bids

The bid evaluation committee shall correct arithmetical errors in substantially responsive Bids, on the following basis, namely: -

- a.) if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the bid evaluation committee there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
- b.) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- c.) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to clause (a) and (b) above.

16.) Negotiations

- a.) Except in case of procurement by method of single source procurement or procurement by competitive negotiations, to the extent possible, no negotiations shall be conducted.
- b.) Negotiations may, however, be undertaken only with the lowest or most advantageous bidder when the rates are considered to be much higher than the prevailing market rates.
- c.) The bid evaluation committee shall have full powers to undertake negotiations. Detailed reasons and results of negotiations shall be recorded in the proceedings.
- d.) The lowest or most advantageous bidder shall be informed in writing either through messenger or by registered letter and e-mail (if available). A minimum time of seven days shall be given for calling negotiations. In case of urgency the bid evaluation committee, after recording reasons, may reduce the time, provided the lowest or most advantageous bidder has received the intimation and consented to regarding holding of negotiations.
- e.) In case of non-satisfactory achievement of rates from lowest or most advantageous bidder, the bid evaluation committee may choose to make a written counter offer to the lowest or most advantageous bidder and if this is not accepted by him, the committee may decide to reject and re-invite Bids or to make the same counter-offer first to the second lowest or most advantageous bidder, then to the third lowest or most advantageous bidder and so on in the order of their initial standing and work/ supply order be awarded to the bidder who accepts the counter-offer. This procedure would be used in exceptional cases only.
- f.) In case the rates even after the negotiations are considered very high, fresh Bids shall be invited.

17.) Exclusion of Bids/ Disqualification

- a.) A procuring entity shall exclude/ disqualify a Bid, if: -
 - a. the information submitted, concerning the qualifications of the bidder, was false or constituted a misrepresentation; or
 - b. the information submitted, concerning the qualifications of the bidder, was materially inaccurate or incomplete; and
 - c. the bidder is not qualified as per pre-qualification/ eligibility criteria mentioned in the bidding document;
 - d. the Bid materially departs from the requirements specified in the bidding document or it contains false information;
 - e. the bidder, submitting the Bid, his agent or any one acting on his behalf, gave or agreed to give, to any officer or employee of the procuring entity or other governmental authority a gratification in any form, or any other thing of value, so as to unduly influence the procurement process;
 - f. a bidder, in the opinion of the procuring entity, has a conflict of interest materially affecting fair competition.
- b.) A Bid shall be excluded/ disqualified as soon as the cause for its exclusion/ disqualification is discovered.
- c.) Every decision of a procuring entity to exclude a Bid shall be for reasons to be recorded in writing and shall be communicated to the concerned bidder.

18.) Lack of competition

- a.) A situation may arise where, if after evaluation of Bids, the bid evaluation committee may end-up with one responsive Bid only. In such situation, the bid evaluation committee would check as to whether while floating the NIB all necessary requirements to encourage competition like standard bid conditions, industry friendly specifications, wide publicity, sufficient time for formulation of Bids, etc. were fulfilled. If not, the NIB would be re-floated after rectifying deficiencies. The bid process shall be considered valid even if there is one responsive Bid, provided that: -

- a. the Bid is technically qualified;
 - b. the price quoted by the bidder is assessed to be reasonable;
 - c. the Bid is unconditional and complete in all respects;
 - d. there are no obvious indicators of cartelization amongst bidders; and
 - e. the bidder is qualified as per the provisions of pre-qualification/ eligibility criteria in the bidding document
- b.) The bid evaluation committee shall prepare a justification note for approval by the next higher authority of the procuring entity, with the concurrence of the accounts member.
 - c.) In case of dissent by any member of bid evaluation committee, the next higher authority in delegation of financial powers shall decide as to whether to sanction the single Bid or re-invite Bids after recording reasons.
 - d.) If a decision to re-invite the Bids is taken, market assessment shall be carried out for estimation of market depth, eligibility criteria and cost estimate.

19.) Acceptance of the successful Bid and award of contract

- a.) The procuring entity after considering the recommendations of the bid evaluation committee and the conditions of Bid, if any, financial implications, trials, sample testing and test reports, etc., shall accept or reject the successful Bid. If any member of the bid evaluation committee has disagreed or given its note of dissent, the matter shall be referred to the next higher authority, as per delegation of financial powers, for decision.
- b.) Decision on Bids shall be taken within original validity period of Bids and time period allowed to procuring entity for taking decision. If the decision is not taken within the original validity period or time limit allowed for taking decision, the matter shall be referred to the next higher authority in delegation of financial powers for decision.
- c.) Before award of the contract, the procuring entity shall ensure that the price of successful Bid is reasonable and consistent with the required quality.
- d.) A Bid shall be treated as successful only after the competent authority has approved the procurement in terms of that Bid.
- e.) The procuring entity shall award the contract to the bidder whose offer has been determined to be the lowest or most advantageous in accordance with the evaluation criteria set out in the bidding document and if the bidder has been determined to be qualified to perform the contract satisfactorily on the basis of qualification criteria fixed for the bidders in the bidding document for the subject matter of procurement.
- f.) Prior to the expiration of the period of bid validity, the procuring entity shall inform the successful bidder, in writing, that its Bid has been accepted.
- g.) As soon as a Bid is accepted by the competent authority, its written intimation shall be sent to the concerned bidder by post or email and asked to execute an agreement in the format given in the bidding documents on a non-judicial stamp of requisite value and deposit the amount of performance security, within a period specified in the bidding documents or where the period is not specified in the bidding documents then within fifteen days from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- h.) If the issuance of formal letter of acceptance is likely to take time, in the meanwhile a Letter of Intent (LOI) may be sent to the bidder. The acceptance of an offer is complete as soon as the letter of acceptance or letter of intent is posted and/ or sent by email (if available) to the address of the bidder given in the bidding document. Until a formal contract is executed, the letter of acceptance or LOI shall constitute a binding contract.

20.) Information and publication of award

Information of award of contract shall be communicated published on the respective website(s) as specified in NIB.

21.) Procuring entity's right to accept or reject any or all Bids

The Procuring entity reserves the right to accept or reject any Bid, and to annul (cancel) the bidding process and reject all Bids at any time prior to award of contract, without thereby incurring any liability to the bidders.

22.) Performance Security

- a.) Prior to execution of agreement, Performance security shall be solicited from successful bidder.
- b.) The amount of performance security shall be 5% of Bid price, or as may be specified in the bidding document, of the amount of supply order.
- c.) Performance security shall be furnished in any one of the following forms: -
 - a. Bank Draft of a scheduled bank;
 - b. Bank guarantee/s of a scheduled bank. It shall be got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the bidding document;
 - c. Fixed Deposit Receipt (FDR) of a scheduled bank. It shall be in the name of procuring entity on account of bidder and discharged by the bidder in advance. The procuring entity shall ensure before accepting the FDR that the bidder furnishes an undertaking from the bank to make payment/premature payment of the FDR on demand to the procuring entity without requirement of consent of the bidder concerned. In the event of forfeiture of the performance security, the Fixed Deposit shall be forfeited along with interest earned on such Fixed Deposit.
- d.) Performance security furnished above shall remain valid for a period of 30 days beyond the date of completion of all contractual obligations of the bidder, including warranty obligations and maintenance and defect liability period.
- e.) Forfeiture of Security Deposit: Security amount in full or part may be forfeited, including interest, if any, in the following cases:-
 - a. When any terms and condition of the contract is breached.
 - b. When the bidder fails to make complete supply satisfactorily.
 - c. if the bidder breaches any provision of code of integrity, prescribed for bidders, specified in the bidding document.
 - d. if procuring entity comes to know that the bidder has furnished wrong information.
- f.) Notice will be given to the bidder with reasonable time before Performance Security Deposit deposited is forfeited.
- g.) No interest shall be payable on the Performance Security Deposit.

23.) Execution of agreement

- a.) A procurement contract shall come into force from the date on which the letter of acceptance or letter of intent is dispatched to the bidder.
- b.) The successful bidder shall sign the procurement contract within 30 days from the date on which the letter of acceptance or letter of intent is dispatched to the successful bidder.
- c.) If the bidder, who's Bid has been accepted, fails to sign a written procurement contract or fails to furnish the required performance security within specified period, the procuring entity shall take action against the successful bidder as per the provisions of the bidding document and Act. The procuring entity may, in such case, cancel the procurement process or if it deems fit, offer for acceptance the rates of lowest or most advantageous bidder to the next lowest or most advantageous bidder, in accordance with the criteria and procedures set out in the bidding document.
- d.) The bidder will be required to execute the agreement on a non-judicial stamp of specified value at its cost and to be purchase from anywhere in Rajasthan only.

24.) Confidentiality

- a.) Notwithstanding anything contained in this bidding document but subject to the provisions of any other law for the time being in force providing for disclosure of information, a procuring entity shall not disclose any information if such disclosure, in its opinion, is likely to: -
 - a. impede enforcement of any law;
 - b. affect the security or strategic interests of India;
 - c. affect the intellectual property rights or legitimate commercial interests of bidders;
 - d. affect the legitimate commercial interests of the procuring entity in situations that may include when the procurement relates to a project in which the procuring entity is to make a competitive bid, or the intellectual property rights of the procuring entity.
- b.) The procuring entity shall treat all communications with bidders related to the procurement process in such manner as to avoid their disclosure to competing bidders or to any other person not authorized to have access to such information.
- c.) The procuring entity may impose on bidders, if there are any for fulfilling the terms of the procurement contract, conditions aimed at protecting information, the disclosure of which violates (a) above.
- d.) In addition to the restrictions specified above, the procuring entity, while procuring a subject matter of such nature which requires the procuring entity to maintain confidentiality, may impose condition for protecting confidentiality of such information.

25.) Cancellation of procurement process

- a.) If any procurement process has been cancelled, it shall not be reopened but it shall not prevent the procuring entity from initiating a new procurement process for the same subject matter of procurement, if required.
- b.) A procuring entity may, for reasons to be recorded in writing, cancel the process of procurement initiated by it –
 - a. at any time prior to the acceptance of the successful Bid; or
 - b. after the successful Bid is accepted in accordance with (d) and (e) below.
- c.) The procuring entity shall not open any bids or proposals after taking a decision to cancel the procurement and shall return such unopened bids or proposals.
- d.) The decision of the procuring entity to cancel the procurement.
- e.) If the bidder who's Bid has been accepted as successful, fails to sign any written procurement contract as required, or fails to provide any required security for the performance of the contract, the procuring entity may cancel the procurement process.
- f.) If a bidder is convicted of any offence under the Act, the procuring entity may: -
 - a. cancel the relevant procurement process if the Bid of the convicted bidder has been declared as successful but no procurement contract has been entered into;
 - b. rescind (cancel) the relevant contract or forfeit the payment of all or a part of the contract value if the procurement contract has been entered into between the procuring entity and the convicted bidder.

26.) Code of Integrity for Bidders

- a.) No person participating in a procurement process shall act in contravention of the code of integrity prescribed by the State Government.
- b.) The code of integrity include provisions for: -
 - a. Prohibiting
 - i. any offer, solicitation or acceptance of any bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
 - ii. any omission, including a misrepresentation that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;

- iii. any collusion, bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- iv. Improper use of information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process or for personal gain;
- v. any financial or business transactions between the bidder and any officer or employee of the procuring entity;
- vi. any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- vii. any obstruction of any investigation or audit of a procurement process;
- b. disclosure of conflict of interest;
- c. disclosure by the bidder of any previous transgressions with any entity in India or any other country during the last three years or of any debarment by any other procuring entity.
- c.) Without prejudice to the provisions below, in case of any breach of the code of integrity by a bidder or prospective bidder, as the case may be, the procuring entity may take appropriate measures including: -
 - a. exclusion of the bidder from the procurement process;
 - b. calling-off of pre-contract negotiations
 - c. forfeiture or encashment of any other security or bond relating to the procurement;
 - d. recovery of payments made by the procuring entity along with interest thereon at bank rate;]
 - e. cancellation of the relevant contract and recovery of compensation for loss incurred by the procuring entity;
 - f. debarment of the bidder from participation in future procurements of the procuring entity for a period not exceeding three years.

27.) Conflict of Interest

A Bidder may be considered to be in conflict of interest with one or more parties in a bidding process if, including but not limited to:-

- a.) they have controlling partners in common;
- b.) they receive or have received any direct or indirect subsidy from any of them;
- c.) they have the same legal representative for purposes of the bid;
- d.) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the bid of another;
- e.) A bidder participates in more than one bid in the same bidding process; or
- f.) A bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the subject matter of procurement of the bidding process. **All bidders shall provide in Eligibility Criteria documents, a statement that the bidder is neither associated nor has been associated directly or indirectly, with the consultant or any other entity that has prepared the design, specifications and other documents for the subject matter of procurement or being proposed as Technical Resource for the contract.**

28.) Interference with Procurement Process

A bidder, who: -

- a.) withdraws from the procurement process after opening of financial bids;
- b.) withdraws from the procurement process after being declared the successful bidder;
- c.) fails to enter into procurement contract after being declared the successful bidder;
- d.) fails to provide performance security or any other document or security required in terms of the bidding documents after being declared the successful bidder, without valid grounds, shall, in addition to the recourse available in the bidding document or the contract, be punished with fine

which may extend to fifty lakh rupees or ten per cent of the assessed value of procurement, whichever is less.

e.) Sub-Contract is not allowed.

5. GENERAL TERMS AND CONDITIONS OF BID & CONTRACT

Bidders should read these conditions carefully and comply strictly while sending their bids.

Definitions

For the purpose of clarity, the following words and expressions shall have the meanings hereby assigned to them: -

a) "Contract" means the Agreement entered into between the Purchaser and the successful/ selected bidder, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.

b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.

c) "Contract Price" means the price payable to the successful/ selected bidder as specified in the Agreement, subject to such additions and adjustments thereto or deductions there from, as may be made pursuant to the Contract.

d) "Day" means a calendar day.

e) "Delivery" means the transfer of the Goods from the successful/ selected bidder to the Purchaser in accordance with the terms and conditions set forth in the Contract.

f) "Completion" means the fulfillment of the related services by the successful/ selected bidder in accordance with the terms and conditions set forth in the Contract.

g) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the successful/ selected bidder is required to supply to the Purchaser under the Contract.

h) "Purchaser" means the entity purchasing the Goods and related services, as specified in the bidding document.

i) "Related Services" means the services incidental to the supply of the goods, such as insurance, installation, training and initial maintenance and other similar obligations of the successful/ selected bidder under the Contract.

j) "Subcontractor" means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Goods to be supplied or execution of any part of the related services is subcontracted by the successful/ selected bidder.

k) "Supplier/ Successful or Selected bidder" means the person, private or government entity, or a combination of the above, whose Bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the successful/ selected bidder.

l) "The Site," where applicable, means the designated project place(s) named in the bidding document.

Note: The bidder shall be deemed to have carefully examined the conditions, specifications, size, make and drawings, etc., of the goods to be supplied and related services to be rendered. If the bidder has any doubts as to the meaning of any portion of these conditions or of the specification, drawing, etc., he shall, before submitting the Bid and signing the contract refer the same to the procuring entity and get clarifications.

1) Contract Documents

Subject to the order of precedence set forth in the Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory.

2) Interpretation

- a) If the context so requires it, singular means plural and vice versa.
- b) Entire Agreement: The Contract constitutes the entire agreement between the Purchaser and the Supplier/ Selected bidder and supersedes all communications, negotiations and agreements (whether written or oral) of parties with respect thereto made prior to the date of Contract.
- c) Amendment: No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.
- d) Non-waiver: Subject to the condition (f) below, no relaxation, forbearance, delay, or indulgence by either party in enforcing any of the terms and conditions of the Contract or the granting of time by either party to the other shall prejudice, affect, or restrict the rights of that party under the Contract, neither shall any waiver by either party of any breach of Contract operate as waiver of any subsequent or continuing breach of Contract.
- e) Any waiver of a party's rights, powers, or remedies under the Contract must be in writing, dated, and signed by an authorized representative of the party granting such waiver, and must specify the right and the extent to which it is being waived.
- f) Severability: If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

3) Language

- a) The Contract as well as all correspondence and documents relating to the Contract exchanged by the successful/ selected bidder and the Purchaser, shall be written in English language only. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified in the special conditions of the contract, in which case, for purposes of interpretation of the Contract, this translation shall govern.
- b) The successful/ selected bidder shall bear all costs of translation to the governing language and all risks of the accuracy of such translation.

4) Joint Venture, Consortium, Association or Subcontract

Joint venture, consortium or associations of companies is not allowed to bid. Subcontract of bid is not allowed.

5) Eligible Goods and Related Services

- a) For purposes of this Clause, the term "goods" includes commodities, raw material, machinery, equipment, and industrial plants; and "related services" includes services such as insurance, transportation, supply, installation, integration, testing, commissioning, training, and initial maintenance.
- b) All articles/ goods being bid, other than those marked in the Bill of Material (BoM) should be the ones which are produced in volume and are used by a large number of users in India/ abroad. All products quoted by the successful/ selected bidder must be associated with specific make and model number, item code and names and with printed literature describing configuration and functionality. Any deviation from the printed specifications should be clearly mentioned in the offer document by the bidder/ supplier. Also, the bidder is to quote/ propose only one make/ model against the respective item.

c) Bidder must quote products in accordance with above clause “Eligible goods and related services”.

6) Service of Notice, Documents & Orders

a) A notice, document or order shall be deemed to be served on any individual by -

- a. delivering it to the person personally; or
- b. leaving it at, or sending it by post to, the address of the place of residence or business of the person last known;
- c. on a body corporate by leaving it at, or sending it by post to, the registered office of the body corporate.

b) When the procedure laid down in (a) above is followed, service shall be deemed to be effected by properly addressing, preparing and posting the document, notice or order, as the case may be.

7) Supplier's/ Selected Bidder's Responsibilities

The Supplier/ Selected Bidder shall supply all the goods and related services included in the scope of supply in accordance with the provisions of bidding document and/ or contract.

8) Purchaser's Responsibilities

a) Whenever the supply of goods and related services requires that the Supplier/ Selected Bidder obtain permits, approvals, and import and other licenses from local public authorities, the Purchaser shall, if so required by the Supplier/ Selected Bidder, make its best effort to assist the Supplier/ Selected Bidder in complying with such requirements in a timely and expeditious manner.

b) The Purchaser shall pay all costs involved in the performance of its responsibilities, in accordance with the general and special conditions of the contract.

9) Contract Price

a) The Contract Price shall be paid as specified in the contract subject to any additions and adjustments thereto, or deductions there from, as may be made pursuant to the Contract.

b) Prices charged by the Supplier/ Selected Bidder for the Goods delivered and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier/ Selected Bidder in its bid, with the exception of any price adjustments authorized in the special conditions of the contract.

10) Recoveries from Supplier/ Selected Bidder

PENALTIES: Lapses due to service provider will be viewed

- i. For non-providing of vehicle in time: Rs.500/- per hour of delay and Rs.5,000/- per day will be deducted in case non availability of vehicle on any day. And For not providing vehicles: Rs.5000/- per day or cost of hiring charges from other sources, whichever is higher;'
- ii. Frequent Breakdown due to poor Condition of VAN/non deployment of specific VAN/ misbehavior by the Driver: Rs.2000/- per default;

11) Taxes & Duties

a) The TDS etc., if applicable, shall be deducted at source/ paid by JCCB as per prevailing rates.

b) For goods supplied from outside India, the successful/ selected bidder shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the country.

c) For goods supplied from within India, the successful/ selected bidder shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

d) If any tax exemptions, reductions, allowances or privileges may be available to the successful/ selected bidder in India, the Purchaser shall use its best efforts to enable the successful/ selected bidder to benefit from any such tax savings to the maximum allowable extent.

12) Specifications and Standards

a) All articles supplied shall strictly conform to the specifications, trademark laid down in the bidding document and wherever articles have been required according to applicable specifications/ certifications/ standards, those articles should conform strictly to those specifications/ certifications/ standards. The supply shall be of best quality and description. The decision of the competent authority/ Procurement committee whether the article supplied conforms to the specifications shall be final and binding on the supplier/ selected bidder.

b) Technical Specifications and Drawings

i. The Supplier/ Selected Bidder shall ensure that the goods and related services comply with the technical specifications and other provisions of the Contract.

ii. The Supplier/ Selected Bidder shall be entitled to disclaim responsibility for any design, data, drawing, specification or other document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.

iii. The goods and related services supplied under this Contract shall conform to the standards mentioned in bidding document and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the country of origin of the Goods.

c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the bidding document. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with the general conditions of the contract.

d) The supplier/ selected bidder must certify that all the goods are new, unused, and of the agreed make and models, and that they incorporate all recent improvements in design and materials, unless provided otherwise in the Contract.

e) The supplier/ selected bidder should further warrant that the goods shall be free from defects arising from any act or omission of the supplier/ selected bidder or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the place of final destination.

13) Delivery period & Extent of Quantity

a) The time specified for delivery shall be deemed to be the essence of the contract and the successful bidder shall arrange Cash van within 45 days in the period on receipt of the firm order from the Purchase Officer.

b) The selected bidder shall arrange supplies within the stipulated time period.

c) If the orders are placed in excess of the quantities, the bidder shall be bound to meet the required supply. If the bidder fails to do so, the Purchase Officer shall be free to arrange for the balance supply by limited Bid or otherwise and the extra cost incurred shall be recoverable from the bidder.

14) Payments

a) Payment will be made monthly on basis on submission of original invoice (in two copies) in specified format along with RTGS/NEFT bank account details (imprinted on Invoice itself) of the supplier/service provider.

15) Settlement of Disputes

Arbitration: All disputes, differences and questions whatsoever which shall arise between the parties hereto during the continuance of the contract or afterwards, touching any clauses or matter herein contained, or the right, duties and liabilities of either party in connection therewith, shall be referred to the Court of Jaipur Only.

16) Patent Indemnity

a) The supplier/ selected bidder shall, subject to the Purchaser's compliance with sub-clause (b) below, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract by reason of:

-

i. the installation of the Goods by the supplier/ selected bidder or the use of the Goods in the country where the Site is located; and

ii. the sale in any country of the products produced by the Goods.

b) If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to above, the Purchaser shall promptly give the supplier/ selected bidder a notice thereof, and the supplier/ selected bidder may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

c) If the supplier/ selected bidder fails to notify the Purchaser within thirty (30) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

d) The Purchaser shall, at the supplier's/ selected bidder's request, afford all available assistance to the supplier/ selected bidder in conducting such proceedings or claim, and shall be reimbursed by the supplier/ selected bidder for all reasonable expenses incurred in so doing.

e) The Purchaser shall indemnify and hold harmless the supplier/ selected bidder and its employees, officers, and Subcontractors (if any) from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the supplier/ selected bidder may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property right registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

17) Limitation of Liability

Except in cases of gross negligence or willful misconduct: -

a) neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier/ selected bidder to pay liquidated damages to the Purchaser; and

b) the aggregate liability of the supplier/ selected bidder to the Purchaser, whether under the Contract, in tort, or otherwise, shall not exceed the amount specified in the Contract, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment, or to any obligation of the supplier/ selected bidder to indemnify the Purchaser with respect to patent infringement.

18) Force Majeure

a) The supplier/ selected bidder shall not be liable for forfeiture of its PSD, LD, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

b) For purposes of this Clause, “Force Majeure” means an event or situation beyond the control of the supplier/ selected bidder that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the supplier/ selected bidder. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

c) If a Force Majeure situation arises, the supplier/ selected bidder shall promptly notify the JCCB in writing of such conditions and cause thereof within 15 days of occurrence of such event. Unless otherwise directed by JCCB, the supplier/ selected bidder shall continue to perform its obligations under the contract as far as reasonably practical.

d) If the performance in whole or part or any obligation under the contract is prevented or delayed by any reason of Force Majeure for a period exceeding 60 days, either party at its option may terminate the contract without any financial repercussion on either side.

e) In case a Force Majeure situation occurs with the JCCB, the JCCB may take the case with the supplier/ selected bidder on similar lines.

19) Change Orders and Contract Amendments

a) The Purchaser may at any time order the supplier/ selected bidder through Notice in accordance with clause “Notices” above, to make changes within the general scope of the Contract in any one or more of the following: -

i. drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;

ii. the method of shipment or packing;

iii. the place of delivery; and

iv. the related services to be provided by the supplier/ selected bidder.

b) If any such change causes an increase or decrease in the cost of, or the time required for, the supplier’s/ selected bidder’s performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery and Completion Schedule, or both, and the Contract shall accordingly should be amended. Any claims by the supplier/ selected bidder for adjustment under this clause must be asserted within thirty (30) days from the date of the supplier’s/ selected bidder’s receipt of the Purchaser’s change order.

c) Prices to be charged by the supplier/ selected bidder for any related services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier/ selected bidder for similar services.

20) Termination

a) Termination for Default

i. The Bid sanctioning authority of JCCB may, without prejudice to any other remedy for breach of contract, by a written notice of default of at least 30 days sent to the supplier/ selected bidder, terminate the contract in whole or in part: -

a. If the supplier/ selected bidder fails to deliver any or all quantities of the service within the time period specified in the contract, or any extension thereof granted by JCCB; or

b. If the supplier/ selected bidder fails to perform any other obligation under the contract within the specified period of delivery of service or any extension granted thereof; or

c. If the supplier/ selected bidder, in the judgment of the Purchaser, is found to be engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the contract.

- d. If the supplier/ selected bidder commits breach of any condition of the contract.
- ii. If JCCB terminates the contract in whole or in part, amount of PSD may be forfeited.
- iii. Before cancelling a contract and taking further action, advice of senior most finance person available in the office and of legal adviser or legal assistant posted in the office, if there is one, may be obtained.

b) Termination for Insolvency

JCCB may at any time terminate the Contract by giving a written notice of at least 30 days to the supplier/ selected bidder, if the supplier/ selected bidder becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the supplier/ selected bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to JCCB.

c) Termination for Convenience

JCCB, by a written notice of at least 30 days sent to the supplier/ selected bidder, may terminate the Contract, in whole or in part, at any time for its convenience. The Notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the supplier/ selected bidder under the Contract is terminated, and the date upon which such termination becomes effective.

6. SPECIAL TERMS AND CONDITIONS OF TENDER & CONTRACT

1.) Payment Terms and Schedule

- a.) The supplier's/ selected bidder's request for payment shall be made to the purchaser in writing, monthly accompanied by invoices describing, as appropriate, the goods delivered and related services performed, and by the required documents submitted pursuant to general conditions of the contract and upon fulfilment of all the obligations stipulated in the Contract.
 - b.) The payment shall be made on as per actual basis.
 - c.) The currency or currencies in which payments shall be made to the supplier/ selected bidder under this Contract shall be Indian Rupees (INR) only.
 - d.) In case of disputed items, the disputed amount shall be withheld and will be paid only after settlement of the dispute. .
 - e.) Any penalties/ liquidated damages, as applicable, for delay and non-performance, as mentioned in this bidding document, will be deducted from the payments for the respective milestones.
 - f.) Taxes, as applicable, will be deducted/ paid as per the prevalent rules and regulations.
- 2. The vehicle to be hired on consolidated monthly rental basis including cost of fuel, replacement of tyres, break down maintenance, periodical maintenance/ services, driver's & other staff salary bhatta, etc and all inclusive. (Only toll and GST will be paid extra). The rates quoted shall be valid and firm for two years and throughout the contract period.
 - 3. The vehicle shall be insured under comprehensive policy and the policy should be lodged with the Bank. Road Tax, Insurance and all other charges payable to statutory agencies, etc are to be paid out of the rate quoted by the service provider. Any claim/charges arising out of usage of vehicles like accidents, damages of life and property of third party etc, is to be borne/dealt by the service provider.
 - 4. The service provider should always maintain the vehicle in good running & road worthy condition and should provide alternative driver/assistant whenever the regular person is not available, having bonafide & valid driving license and police verification certificate done.
 - 5. The Bank has the right to request for change of the Driver /Attendant of the vehicle in the event of their misbehavior/rash-driving/misconduct etc or in the event of and frequent breakdown of the vehicle and non-compliance of such direction, Bank can terminate the contract of hiring within 3 days by issuing notice.

6. The service provider has to supply the vehicle along with necessary modifications to suit cash remittance purpose and certified by Bank's Security Officials, JCCB Bank, posted at head office official for the purpose.
7. The driver/Other staff should be available exclusively at the office hours on all working days.
8. Proportionate amount will be deducted from monthly payment for the days the vehicle is not in working condition for more than two consecutive days and not more than one occasion in a month. In case the vehicle is not in running condition on more than once in a month, even for one day, proportionate amount will be deducted from monthly payment.
9. If the cash van is used by the service provider for own use, without the permission of the Bank officials , written warning shall be issued and repetition of the same may lead to termination of the service.
10. Service provider has to enter into an agreement on requisite stamp paper as per Bank's format, detailing all the contractual terms.
11. On acceptance of the application of the successful bidder the above terms & condition & other, if any, would be entered upon through an agreement.
12. In the event of noncompliance of the agreed term & condition or default in supplying the vehicle Bank can terminate the contract of hiring at any time by giving 3 days' notice. In such a case, the service provider has to reimburse the bank all the expense incurred by the bank in this regard.
13. The Bank shall be indemnified by the service provider against any claims/damages arising out of usage of vehicle like accidents, damages to life and property of third party etc.
14. A proper log book will be maintained by the Company, with columns like Sr.No., Date, Time reported, Time released, Kms reading, reporting time, released time, total kms run, place where the vehicle went to, signature of the driver and the Bank's official. Copy of logbook shall be attached with the bill for scrutiny.

DRIVER

1. The driver shall be experienced, expert in speaking of local language and should be able to carry out minor repairs.
2. The vehicle owner shall be responsible for the behavior and proper conduct of the Driver. The copy of the aadhar card and the address proof of the driver shall be furnished
3. He must carry a valid Driving License to drive a goods transport commercial vehicle and updated documents of the cash van.
4. The driver shall maintain secrecy of the Bank's operation.
5. The driver of the cash van shall have police verification report carried out by the cash van owner and the same shall be applicable for relieving driver also by the service provider. Such satisfactory police verification report should be renewed annually.
6. Proof of identity with photographs and proof of residence in respect of all the drivers who shall be deployed on the cash vans must be handed over to the concerned main Branch.

The Body of the Cash Van may contain the Branding of bank and its products vendor/ service provider. The Body should not be covered by the Agencies Branding which is often objected to by the RTO.

7. CASH VAN

- i) The cash van driver, armed guards and other employee should be in the company roll and Out sourcing of the manpower is not permitted.
- ii) An Identity Card should be issued by the Vendor/Service Provider to each personnel engaged at the Bank's site.
- iii) **Police verification report to be submitted at the time of deployment.** Police verification of all to be done every year.
- iv) Wearing ID Cards by all staff of cash van is compulsory.
- v) No person who has been convicted by a competent court or who has been dismissed or removed on grounds of misconduct or moral turpitude shall be employed or engaged.
- vi) Vendor/service provider will replace persons considered to be undesirable by the Bank.
- vii) The cash van, Drivers, Custodians and Armed Security Guards will be made available to the JCCB head office for all working days .
- viii) The Staff/ driver shall be experienced, expert in speaking of local language and should be able to carry out minor repairs.
- ix) Driver must carry a valid Driving License to drive a Goods Transport Commercial Vehicle.
- x) The vendor/service provider will have to make a standby arrangement the staff employed in Cash Van, which can be verified at any time, by the Bank's functionaries. The list of all stand by staff to be provided to the Bank along with the Police verification and required KYC documents.
- xi) The vendor/service provider will have to provide for reliever of the personnel employed in the cash van on the days of their leave without any extra charges to the Bank.
- xii) The driver for running the cash van should be in possession of a valid Commercial Driving License at any point of time. He should be physically fit and free from any diseases. The driver should not consume alcohol during duty. He should not drive rash or in a manner to risk the lives of the passengers or cash present inside the Cash van. Any negligence on part of the Driver shall be attributable to the negligence of the Agency.
- xiii) The Armed Security Guards to be in possession of a Valid Gun License under his name.
- xiv) Boarding / Lodging to the employee of the vendor/service provider will not be provided by the Bank nor shall the Bank pay for it. Bank shall not provide any accommodation to the personnel deployed at the Bank's site by the successful Vendor/Service Provider.
- xv) **Armed guards:** Only Ex-Servicemen/Ex-CAPF armed guards will be deployed in the cash van.. They must have undergone required training as per the PASARA Act. Have valid gun license. If gun license is issued from other State than Rajasthan than NOC is from Licensing Authority / Police authority for using the gun in State of Rajasthan. o The guns used for remittances should be either .12 bore Pump Action gun or .12 Short DBBL gun. Guards should ensure that their guns are kept loaded with safety catch in safe position while on duty at all the time.
- xvi) Other employee accompanying cash van will be given training in handling of CCTV, Security Alarm System, and Fire extinguisher installed in the cash van and other operations as per rules.

8. Qualitative requirement of manpower

- i) The employee should be citizen of India .
- ii) The employee should have completed eighteen years of age but has not attained the age of sixty years;
- iii) The employee should be physically and mentally fit. They should be screened for visual, hearing, gross physical defects and contagious diseases by certified MBBS Doctor before deploying in the branch.
- iv) In emergent situations, employee deployed shall also participate as per their role defined in the disaster plan, if any, of the Bank.
- v) The employee shall give due respect to all and display mature behavior, especially towards ladies.
- vi) The employee on duty shall not leave the premises until his reliever reports for duty.
- vii) The employee shall not accept any gratitude or reward in any shape.
- viii) The employee shall not take part in any staff union /association activities.
- ix) All employee shall be well groomed and clean. They will wear the prescribed uniform. They will display their Identity card.

- x) All employee should know handling of security and fire safety equipment's i.e CCTV system, Security Alarm System and Fire extinguishers in the cash van.
- xi) The personnel should be minimum Matriculate and full knowledge of local language .
- xii) They will check the security equipment's installed in the cash van daily and reports about its functioning to the Branch.

9. General Guidelines for Cash Van

- i) Should not be more than 02 years old. must have Rajasthan Passing number. The Cash van must be in the bidder name. or should have agreement at name of bidder.
- ii) The Bank will also be within its right to use the vehicle beyond contracted working hours or on weekly off days/ holidays etc., for which, the extra payment shall be made for extra utilization
- iii) Cash van to be insured against all risks including theft, arson and accident at vendor/service provider cost.
- iv) Bank, at its discretion, may carry out inspection/acceptance tests to its satisfaction at the Agency's Office or at site for the Cash Van.
- v) Technical Specification of specially designed & fabricated cash van is given at Annexure-2.
- vi) Cash van should be fitted with GPS based vehicle tracking system, so that Bank officials can monitor the movement of its cash vans live with geo-fencing mapping with the additional indication of the nearest police station in the corridor for emergency.
- vii) GPS System to be installed by the vendor and no extra payment for the GPS System shall be paid by the Bank. All the cost related to GPS installation and monthly charges will be borne by the service provider and Bank will not reimburse the same.
- viii) Cash van periodical maintenance services or other repairs will be done regularly. keep the cash van in a satisfactory running condition. If periodical maintenance services or other repairs is not done in vehicle than it will be considered as breach of terms and condition and in such case Bank may terminate the contract. Vendor/ Service provider will do periodical maintenance services or repairs on his own cost and only on weekly off days / holidays of the Bank. Service report to be submitted in the branch.
- ix) In case, the Cash Van or any part/ component thereof develops any defect during working hours, these should be immediately attended to and rectified free of cost. If the delay is expected to be more than one hour, a replacement cash van should be provided as a stand-by /stop gap arrangement so that the functioning of Branches cash remittance is not hampered.
- x) The vehicle with driver and other employee will be report to the JCCB head office as per the time given by the Bank.
- xi) A Fabrication Certificate to the above-mentioned points, by the fabricator of the Vehicle (should be registered) should be provided by the Agency being awarded the Contract during signing of the Contractual agreement for Banks record. Necessary clearance from Regional Transport Office (RTO) should be taken before deploying the cash van with the Bank.
- xii) Further The Agency has to modify the vehicle as per instructions received from the Bank/RBI, if required in future.
- xiii) Only heavy duty pad-locks minimum 08 lever at the door of cash cabin to be used and its cost will be born by Vendor/ Service provider.
- xiv) Provision of Fast Tag will be done by the Agency; the actual cost on payment of Toll Tax will be reimbursed by the Bank on monthly basis against production of Receipt / statement of FAST TAG account.
- xv) The vehicle will be used for 2500 Kms in a month; however, the Bank will have every right to use the vehicle beyond 2500Km in a month.
- xvi) In case the vehicle is used for less than 2500 Km in a month, the lesser consumption will be rolled over to next months. Such surplus km on account on lesser use in a month will be permitted to be consumed anytime in next 12 months. Thereafter, this leverage will lapse automatically.
- xvii) All taxes levies, penalties; challan etc. by the law enforcing agencies or Govt. Agencies etc will be at vendor/service provider cost.
- xviii) The owner will have to make a standby arrangement for the vehicle and the driver, which can be verified at any time, by the Bank's functionaries.

- xix) Log book for cash van shall be provided by the vendor/ service provider. Entries in Log Book(s) will have to be got authenticated on day-to-day basis, from the Branch Manager of the JCCB
- xx) The vendor/ service provider will cater for provisioning of heavy duty steel trunks with dual locking arrangement and a heavy-duty metal Chain to be used for regular operations.
- xxi) CCTV recording back up in the NVR/DVR will be for minimum 90 days. The CCTV system should be kept on before loading of cash in the morning and will be switched off in the evening at the end of the day after completion of duty. For the whole period the recording should be available without break. If required separate UPS to be installed for the CCTV System.
- xxii) Pollution Control Certificate, vehicle insurance, road fitness certificate, road tax, commercial tax or any other tax to be paid by the vendor/ service provider. All the certificate related to the vehicle should be valid and to be renewed well in time.
- xxiii) Rear door have strong steps to board the boxes on the cash van.
- xxiv) Communication :The accompanying staff must have means of communication like mobile phones with emergency numbers on 'speed-dialling' for fast communications. Monthly charges towards talk time of mobile phone will be borne by the vendor/service provider.
- xxv) Guards should carry minimum 10 numbers of cartridges. Gun cartridges must be replaced once in 02 years.
- xxvi) Guards will also carry the retainer's License in "Form III B", duly authorizing them to carry guns.
- xxvii) Gun must be test fired at least once in two year. Gun must be checked and certified by Government approved armourer.

10. Insurance

- i) Vendor/ Service Provider will have obtained adequate transit insurance of cash and all of its employee. The conditions relating to cash ceiling and the number of employees to accompany.
- ii) Vendor / Service Provider will obtain Personnel Accidental Insurance (PAI) minimum Rs. 10 lakhs for all employees from his own resources.
- iii) The Successful bidder shall take at its own cost, throughout the tenure of contract period and any extensions thereof, insurance coverage which will be assigned to the Bank of minimum Rs.5.00 crores in respect of any one incident or series of incidents of loss or damage caused
 - By any one through an act of burglary, robbery, theft, hold upon any criminal action
 - By an unintentional or negligence act (gross negligence or otherwise) the part of any person, whether one of the employees of the successful bidder or not, resulting in physical loss of or physical damage to cash or property.
- iv) Notwithstanding the above, the insurance shall cover bodily harm, injury, death of all individuals employed/assigned by Successful bidder to perform the services required under this Agreement and also shall cover acts of dishonesty, theft, extortion, robbery, forgery, altered documents, fraud, infidelity the part of Successful bidder's employees as beneficiary.
- v) The successful bidder shall also obtain adequate insurance including terrorist attack, fire, arson, strike, riot and civil commotion, natural calamities including but not limited to earth quake, flood and epidemics of the entire cash of the Bank handled by it in transit at its own cost, with the Bank as beneficiary and will keep valid during the term of contract. The successful bidder shall submit a copy of cash insurance cover to the Bank.
- vi) The Successful bidder shall at its own cost provide for insurance for sufficient amount of its own property, individuals, employees, agents or persons assigned to perform the services under this agreement, as may be required by the Bank up to such limits as may be specified by the Bank.
- vii) Required fidelity insurance.
- viii) Bidders have must have all the required insurance. bidders shall reimburse all the loss amount in any situation/condition.
- ix) In case of any cash loss, vendor shall reimburse the loss amount to the Bank within 7(Seven) working days, without waiting for settlement of insurance claim.

11. **Security Deposit& Performance Guarantee Money:**

- i) The Vendor/Service Provider who got work order will also give a performance bank guarantee equivalent to 01 month estimated billing amount. This performance bank guarantee will be revised whenever there is a substantial increase or there is an increase in the monthly bill. (Annexure-8) .
- ii) Contract will be signed after deposit of the security deposit amount. The amount will be held by the Bank during the term of the contract and no interest shall be paid to the Vendor/Service Provider on this amount.
- iii) The Security Deposit Money will be refundable after the end of the contractual period without interest, provided:
- iv) There are no other claims of Central or State Government agencies pending against the Vendor/Service Provider and brought to the notice of the Bank like fine, duties, taxes and levies etc.

Payment of Bills:

No advance payment will be made.

The bills should be made month-wise by the contractor and should be submitted to the concerned department of Bank on a monthly basis. The bill should indicate the GST registration No. and PAN No.

12. **. PENALTIES: Lapses due to service provider will be viewed**

- (a) For non-providing of vehicle in time: Rs.500/- per hour of delay and Rs.5,000/- per day will be deducted in case of non-availability of vehicle on any day. And For not providing vehicles: Rs.5000/- per day or cost of hiring charges from other sources, whichever is higher;'
- (b) Frequent Breakdown due to poor Condition of VAN/non deployment of specific VAN/ misbehavior by the Driver: Rs.2000/- per default;

13. In case of breach of contract by the contractor, the Performance Security shall be forfeited by the Bank and the firm shall be blacklisted in addition to termination of the contract in question. The right of action will rest with the authority entering into the agreement.

14. The entire dispute shall be subject to the Jaipur jurisdiction.

15. The bank may at its discretion utilize the cash van for the same or other purpose on Bank duty at any of the places mentioned above.

16. The Price Bid shall be on a fixed rate for 2 years. No upward revision in the rates would be considered on account of subsequent increase in Government Taxes, Customs Duty, Excise Tax, Sales tax, GST, Toll Tax, minimum wages fuel price etc.

17. Control Certificate: To be obtained by the Service Provider within due date as per norms.

18. Fitness Certificate from RTO: To be submitted once in a year.

19. All papers relating to Vehicle/Driver must be up to date.

20. Goods Carriage Certificate: To be obtained by the service provider.

21. Security of Vehicle & Driver: At the risk of Service Provider.

22. Insurance: Insurance will be covered for the vehicle with minimum 1+4 passengers.

23. GPS based vehicle tracking system will be provided by the contractor at their own cost. Safety of the equipment to be ensured. If damaged due to the negligence of the driver/owner the cost of the equipment shall be arranged and installed by the Vendor.

24. The presence of the driver along with valid driving license to be ensured during vehicle inspection. Police Verification of the driver along with photo pasted in the verification form also needs to be submitted. Failing to do so the cash van shall not be certified to be deemed fit.
25. Applicable TDS shall be deducted from the rent and paid to the Tax authorities. Service Tax as applicable shall be paid to the Tax authorities by cash van owner only as per the bills duly quoting the Service Tax Registration number.
26. Tender may be cancelled at the discretion of the Bank without assigning any reason whatsoever.

ANNEXURE-1: TECHNICAL BID Format

	Compliance (YES/NO)	Page No. where the functionality/ specs are mentioned			
1. Bidding document Fee (Bid Fee), 2. RISL Processing Fee (e- Procurement), 3. Bid Security Instrument/ Proof of submission of <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Bid Fee - Rs.590/-</td> </tr> <tr> <td style="padding: 2px;">RISL Processing Fee of Rs.590/-</td> </tr> <tr> <td style="padding: 2px;">Bid Security of Rs.80,000/-</td> </tr> </table>	Bid Fee - Rs.590/-	RISL Processing Fee of Rs.590/-	Bid Security of Rs.80,000/-		
Bid Fee - Rs.590/-					
RISL Processing Fee of Rs.590/-					
Bid Security of Rs.80,000/-					
<ul style="list-style-type: none"> • Name of the firm 					
<ul style="list-style-type: none"> • Copy of valid registration certificates 					
<ul style="list-style-type: none"> • Office address with telephone No. /Mobile No. 					
<ul style="list-style-type: none"> • Name of the proprietor / partners 					
<ul style="list-style-type: none"> • Goods and service Tax Number(GST) • PAN Number 					
<ul style="list-style-type: none"> • Address of Office/Branch in Jaipur city (documentary proof /declaration to be given 					
<ul style="list-style-type: none"> • Details of type of vehicles owned and registered in the firm's name 					
<ul style="list-style-type: none"> • CA certificate of average annual turnover of three years i.e. 2022-23, 2023-24 & 2024-25.(minimum 100 Lakh) 					
<ul style="list-style-type: none"> • Whether The net worth of at least ₹ 100 crore of the bidder. CA certificate of Net worth is to be given. 					
<ul style="list-style-type: none"> • Copy of work order and one running contract Satisfactory work completion certificate 					
<ul style="list-style-type: none"> • Copy of PSARA registration certificate 					
<ul style="list-style-type: none"> • Documentary proof of minimum fleet size of 300 cash van. 					

ANNEXURE II: Specification of Cash van

Specifications of Cash Vans	Compliance (YES/NO)
Should not be more than 03 years old . The Cash van must be in the bidder name & valid agreement with bidder and Owner of cash van.	
Vehicle Should be LCV (Light Commercial Vehicle), with an Engine capacity of not less than 2200 CC, preferably Turbocharged, shall have, Rajasthan State Permit, shall have 1+4 seating arrangement and requisite registration, and should be registered as Commercial Vehicle (Yellow board). Offered Vehicle should be modified as specified hereunder	
The vehicle(s) provided should have desired safety features such as ABS,EBD,ESC, Manual/Powered windows/Breaking /Steering etc and in good working conditions	
Ground Clearance – Not less than 190 mm.	
Vehicle should accommodate minimum 1 + 4 passengers (factory built).	
Vehicle should have four (04) doors for driver/ passengers and one separate door for cash cabin.	
All doors to have independent locking system from inside and outside.	
Should have tubeless tyres including Stephney.	
Complete tool kit containing jack and handle and tools to open wheels and minor repairs	
Insurance for the vehicle, Staff and cash fidelity insurance other required insurance.	
Should have vents / port holes to bring down fire from within the vehicle, during emergency.	
The emission norms as laid down by the Government (Presently BSVI) will be applicable.	
It should have mobile charging facility	
Fitted with CCTV system with GPS and 90 days recording facility and total 04 cameras, from which each at Rear, Front & Cash Compartment	
Hooter for security purpose	
The van shall be equipped with a First Aid kit box having sufficient amount of cotton and bandages with necessary medicines near driver's seat.	
One ABC type (stored Pressure) 2Kg fire extinguisher & other fire safety equipment's to be provided near driver seat.	
The Cash Van operating at JCCB needs to equipped with GPS based vehicle tracking system, so that JCCB-in charge can monitor the movement of its vehicle. It is the responsibility of Vendor to install and arrange GPS in Vehicle.	

CASH VAN MODIFICATIONS:

Vehicle should accommodate minimum 1+4 passengers and insurance coverage should also cover minimum 1+4 passengers. The service provider also shall take and service the policy of fidelity insurance for required amount covering the cash van , driver and staff	
19 gauge Cold Rolled Close Annealed (CRCA) sheets for all sides & roof top for paneling. In the interiors, insulation should be provided in the form of thermocol provided between interior and exterior paneling	
Body should be of a sheet metal of minimum 19 Gauge, however the floor should be of minimum 16 Gauge chequered plate.	
There should be at least 4 iron eyelets on cash cage floor, of sufficient diameter (say 2-2.5"), bolted to the chassis from below. The eyelets should be spaced in a way so as to accommodate multiple cash box stacks in the cash cage.	
There should be two rows of seats in the driver's cabin, front row for driver and co- driver and the rear row for three persons to sit.	

Necessary endorsement of RTO for modification/seating capacity is needed in the RC book. The cash van will have RTO passing, Rajasthan State registration and Commercial Goods Carriage permits for commercial activity as required for the Bank.	
The security alarm should be fixed so that it should sound on activation even when the ignition key is not on. One additional switch should be provided in the rear where the second armed guard is seated.	
The entrance of the cage should be from the left side of the van and rear should be completely closed. A collapsible grill gate should be fixed for locking the boxes inside.	
Engine immobilizing switches should be provided near the driver.	
All windows and wind screen should have wire mesh protection (of not more than 1 sq. inch). No window to be provided in the cash box area. Each window mesh should have a rectangular port hole of width 6 inches for use of weapon.	
All doors to have glass window pane with regulator.	
All windows and front wind screen shall have 1" square thick wire-mesh to cover wind shield from stone pelting. Front wind screen to have 1" square thick wire meshes in two partitions.	
All doors to have strong inter locking facility.	
Left side door to have strong steps to board the boxes into the cash van.	
Adequate numbers of MS Rings, box securing chains of requisite length shall be provided in the cash cage firmly fixed with the body of the van.	
The drawings showing above requirements to be enclosed for reference along with technical bid by the bidder.	
The vehicle should be GPS enabled at every point of time.	
The bidder has to modify the vehicle as per instructions received from the Bank/RBI, if required.	
CASH COMPARTMENT SECURITY:	
Cash cage compartment should have door and grille gate	
The entrance of the cage should be from the left side of the van and rear should be completely closed	
Locking arrangement: One internal lock and 02 pad locks at the door of cash cabin	
All windows and wind screen should have wire mesh protection (of not more than 1 square inch). Each Window mesh should have a circular port-hole of dia. 6 inches for use of weapon.	
DRIVER:	
Whether company is having Driving license experience and skilled driver as mentioned in annexure-	
Armed guards:	
Armed guards will be deployed in the cash van. Must be trained and should carry 12 bore double barrel gun will be carry by the guard	
The Armed Security Guards to be in possession of a Valid Gun License under his name.	
Custodian	
Should be trained and sufficient knowledge of cash van operations.	

ANNEXURE-3: BIDDER'S AUTHORIZATION CERTIFICATE {to be filled by the bidder}

To,

Managing Director

The Jaipur Central Cooperative Bank Ltd,

Jaipur (Rajasthan) – 302021

I/ We {Name/ Designation} hereby declare/ certify that {Name/ Designation} is hereby authorized to sign relevant documents on behalf of the company/ firm in dealing with NIB reference No. _____ dated _____. He/ She is also authorized to attend meetings & submit technical & commercial information/ clarifications as may be required by you in the course of processing the Bid. For the purpose of validation, his/ her verified signatures are as under.

Thanking you,

Name of the Bidder: -

Verified Signature:

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE-4: Declaration by Bidder regarding qualification {to be filled by the bidder}

To,

Managing Director

The Jaipur Central Cooperative Bank Ltd,

Jaipur (Rajasthan) – 302021

In relation to my/our Bid submitted to for procurement of.....in response to their Notice Inviting Bids NoDated I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, and Rajasthan Transparency in Public Procurement rules,2013.

1. I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
2. I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document;
3. I/we are not insolvent, in receivership, bankrupt or being wound up, not have my / our affairs administered by a court or a judicial officer, not have my/ our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
4. I/we do not have, and our directors and officer not have, been convicted of any criminal offence related to my/our professional conduct or the making for false statements of misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings ;
5. I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;
6. I / We have submitted document strictly on the format prescribed by the JCCB and are available on the Bank's website & there is no change in formatting, number of pages etc.
7. I / We have checked that no page is missing and all pages as per the index and checklist are available & that all pages of document submitted by us are clear & legible.
8. I / We have signed (with stamp) all the pages of the tender document before submitting the same.
9. I / We have sealed the tender documents properly before submitting the same.
10. I / We have read carefully & understood the instructions to the applicants.
11. I / We hereby understood and accordingly confirm that all Tender documents along supporting documents/annexures etc. are required to be submitted by us strictly in the prescribed format only. In case, the Bid/documents submitted by us along with this tender is found in any other formats and not complying this condition, we hereby authorize the JCCB to summarily reject our tender for which we shall not make any protest.
12. I / We have not made any modification / corrections / additions /deletions etc. in the PQ documents downloaded from web by me / us. In case at any stage later, it is found there is difference in our downloaded PQ documents from the original and / or any documentation, JCCB shall have the absolute right to disqualify / reject our Tender and also debar me / us in participating in any future tenders of JCCB without any prior intimation to me / us.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken as per the provisions of the applicable Act and Rules thereto prescribed by JCCB, my/our security may be forfeited in full and our bid, to the extent accepted, may be cancelled.

Thanking you,

Date:

Signature of bidder

Place:

Name :

Designation:

Address:

ANNEXURE-5: CERTIFICATE OF CONFORMITY/ NO DEVIATION {to be filled by the bidder}

To,

Managing Director

The Jaipur Central Cooperative Bank Ltd,

Jaipur (Rajasthan) – 302021

CERTIFICATE

This is to certify that, the specifications which I/ We have mentioned in the Technical bid, and which I/ We shall supply if I/ We am/ are awarded with the work, are in conformity with the minimum technical specifications of the bidding document and that there are no deviations of any kind from the requirement specifications.

Also, I/ we have thoroughly read the bidding document and by signing this certificate, we hereby submit our token of unconditional acceptance to all the terms & conditions of the bidding document without any deviations and assumptions.

I/ We also certify that the price I/ we have quoted is inclusive of all the cost factors involved in the end-to-end implementation and execution of the project, to meet the desired Standards set out in the bidding Document.

Thanking you,

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE-6: DECLARATION BY BIDDER {to signed by selected bidder}

I/ We declare that I have fabricated cash van and other required staff as per specified in NIB and fulfill all the terms and conditions of tender.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the bid, if any, to the extent accepted may be cancelled.

Name of the Bidder: -

Authorized Signatory: -

Seal of the Organization: -

Date:

Place:

ANNEXURE-7: LETTER OF UNDERTAKING

To,

Managing Director

The Jaipur Central Cooperative Bank Ltd,

Jaipur (Rajasthan) – 302021

Subject: Tender for "Hiring Specially Designed And Fabricated One Cash van with driver and required Staff on monthly rental basis for two years"

Reference: NIB/ RFP Ref. No. _____ dated _____

Having examined the terms & conditions, drawings, specifications, design relating to the works specified in the memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum and having acquired the requisite information relating thereto and affecting the quotation, I/We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum in accordance in all respect with the specifications, design, drawings and instructions in writing referred to in conditions of Tender, conditions of contract and with such conditions so far as they may be applicable.

MEMORANDUM

a	Description of work	"Hiring Specially Designed And Fabricated one Cash van with driver and required Staff on monthly rental basis for two years"
b	Earnest Money	As specified in the NIB
c	Time allowed for completion of work from the date of issue of work order.	As specified in the NIB

Should this tender be accepted, I/we hereby agree to abide by and fulfill the terms and provisions of the said conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to JCCB, the amount mentioned in the said conditions.

I/we have deposited Demand Draft / Banker's Cheque / FDR for a sum of Rs. /- (Rupees) as Earnest money deposit with the Jaipur central cooperative bank ltd Should I/we do fail to execute the

contract when called upon to do so, I/we hereby agree that this sum shall be forfeited by me/us to Jaipur central cooperative bank ltd.

. We, therefore, undertake that we shall not raise any claim / compensation in the eventuality of Bank deciding to drop any of the items from the scope of work of this tender at any stage during the contract/execution period. Further, we also undertake to execute the work entrusted to us in phases on our approved rates and within the stipulated time limit without any extra claim for price escalation.

As when ask by the Bank, I/we shall submit the supporting technical data sheet, specification and make of the items as per the BOQ.

We, hereby, also undertake that, we will not raise any claim for any escalation in the prices of any of the material during the currency of contract/execution/completion period.

I / We have not made any modification / corrections / additions /deletions etc. in the PQ/Tender documents downloaded from web by me / us. In case at any stage later, it is found there is difference in our downloaded PQ/Tender documents from the original and / or any documentation, JCCB shall have the absolute right to disqualify / reject our Tender and also debar me / us in participating in any future tenders of JCCB without any prior intimation to me / us.

I/We hereby undertake and confirm that all the information furnished in this tender is correct and true to the best of our knowledge and belief and we own full responsibility for its correctness and authenticity

I / We hereby understood and accordingly confirm that all Tender documents along supporting doc-uments/annexures etc. are required to be submitted by us strictly in the prescribed format only. In case, the Bid/documents submitted by us along with this tender is found in any other formats and not complying this condition, we hereby authorize the JCCB to summarily reject our tender for which we shall not make any protest.

Yours faithfully,

Signature of contractor with Seal

ANNEXURE-8: DRAFT FORMAT OF BANK GUARANTEE IN LIEU OF SECURITY DEPOSIT

To,

Managing Director

The Jaipur Central Cooperative Bank Ltd,

Jaipur (Rajasthan) – 302021

Subject: Tender for "Hiring Specially Designed And Fabricated one Cash van with driver and required Staff on monthly rental basis for two years"

Reference: NIB/ RFP Ref. No. _____ dated _____

Bank Guarantee of Rs towards Security Deposit for the work of HIRING SPECIALLY DESIGNED AND FABRICATED ONE CASH VAN WITH DRIVER AND REQUIRED STAFF ON MONTHLY RENTAL BASIS FOR TWO YEARS

WHEREAS (Name and address of contractor/ vendor) (hereinafter called the Contractor) have entered into contract (HIRING SPECIALLY DESIGNED AND FABRICATED ONE CASH VAN WITH DRIVER AND REQUIRED STAFF ON MONTHLY RENTAL BASIS FOR TWO YEARS) with JCCB as mentioned vide Reference No. dated and the correspondence and tender relating there to which is hereinafter referred to as "the said contract" the Contractor has now agreed to produce a Bank Guarantee amounting to of the annual contract value less earnest money deposit of Rs (Rupees only), to JCCB for performing their part of the contract obligations.

AND WHEREAS in terms of said contract, the contractor is required to furnish to JCCB a Guarantee of a Scheduled Bank for a value of Rs to be valid upto (date).

AND WHEREAS (Name of Bank and its branch) having their office at (address) the Guarantor, at the request of the contractor hereby furnishes a Performance Bank guarantee in favour of JCCB and Guarantees in the manner hereinafter appearing. In consideration of the premise, we (name of Bank and its branch) having our office at (address) here after called the "Guarantor" (which expression shall include it successors and assigns) hereby expressly, irrevocably &unreservedly undertaken and guarantee under that if the Contractor fails to execute the work according to his obligations under the said contract, then notwithstanding any dispute between JCCB and the contractor, the Guarantor shall, on demand without demur and without reference to the contractor pay to JCCB immediately any sum claimed

by JCCB under the said contract up to a maximum amount of Rs. (Rupees only).

In case the amount demanded by JCCB is not paid within 48 hours of receipt of demand, the Guarantor agrees to pay the aforesaid amount of Rs /- (Rupees only).

Such payment shall be notwithstanding any right the contractor may have directly against JCCB or any disputes raised by the Contractor with JCCB or any suits or proceedings pending in any competent court or before any arbitrator. JCCB's written demand shall be conclusive evidence to the Guarantor that such payment is payable under the terms of the Contract and shall be binding in all respect on the guarantor.

The Guarantor shall not be discharged or released from the undertaking and Guarantee, by any arrangement, variations made between JCCB and the Contractor and or indulgence shown to the contractor by JCCB, with or without the consent and knowledge of the guarantor or by alterations in the obligations of the contractor by any forbearance, whether as to payment, time performance or otherwise.

This guarantee shall remain valid until or as may be caused to be extended by the contractor or until discharged by JCCB in writing whichever is earlier.

This guarantee shall be a continuing guarantee and shall not be revocable during its currency except with the previous written consent of JCCB

This guarantee shall not be affected by any change in the constitution of the contractor, by absorption with any other body or corporation or dissolution or otherwise and this guarantee will be available to or enforceable against such body or corporation.

In order to give effect to this guarantee JCCB will be entitled to act as if the Guarantor were the Principal debtor and the Guarantor hereby waives all and any of its rights or surety ship.

This guarantee shall continue to be in force notwithstanding the discharge of the contractor by operation of law and shall cease only on payment of the full amount by the Guarantor to JCCB of the amount hereby secured.

This guarantee shall be in addition to and not in substitution for any other guarantee or security for the contractor given or to be given to JCCB in respect of the said contract.

Any notice by way of request and demand or otherwise here under may be sent by post or any other mode or communication to the guarantor addressed as aforesaid and if sent by post it shall be deemed to have been given at the time when it would be delivered in due course of post and in providing such notice when given by post it shall be sufficient to prove that the envelope containing the notice was posted and a certificate signed by an officer of JCCB that the envelope was so posted shall be conclusive.

These presents shall be governed by and constructed in accordance with Indian Law.

Notwithstanding anything contained hereinbefore the liability of the guarantor under this guarantee is restricted to a sum of Rs. .

This guarantee will remain valid upto unless a demand or claim under this guarantee is made in

writing against us within three months from that date, i.e. on or before _____, the guarantor shall be discharged from all liability under the guarantee thereafter.

We have power to issue this guarantee in your favour under the Memorandum and Articles of Association of our bank and the undersigned has been duly authorised by the bank (bank issuing the Bank Guarantee) to execute this Guarantee Deed.

Dated the

SIGNED AND DELIVERED For & on behalf of (the above named bank)

For & on behalf of (Bankers Name & Seal)

(Signature/s with designation/s of signatories) (Banker's seal)

ANNEXURE-9: DECLARATION OF NEAR RELATIVES OF JCCB EMPLOYEES

I/We.....S/o/D/o.....

...

..... Residing
at.....

..... hereby certify
that none of our relatives(s) as defined in the Tender document is/are employed in JCCB as per details given in tender document. In case at any stage, it is found that the information given by me is false/incorrect, JCCB shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

(The near relatives are members of a Hindu undivided family/husband and wife/ the one related to the other in the manner as father, mother, son(s) and son's wife (daughter- in- laws), daughter(s), husband (son-in-law), brother(s) and brother's wife, sister(s) & sister's husband (brother-in-law).

Place:

Date:

Signature of Applicant with Seal

ANNEXURE-10: FINANCIAL BID FORMAT (Bidder to quote in BoQ in XLS format only & upload file on <https://eproc.rajasthan.gov.in> portal.)

ANNEXURE-1: BILL OF MATERIAL (BoM)

Module : Specially designed and Fabricated cash van with

- One driver
- Two armed guard
- Two custodian

• Hiring cost for 2500 ms per month 8 hours per day.	Rs.
• Additional Charges for 500 kms beyond the Monthly KM fixed. Per Kilometer charges Rs. per Kilometer (For calculation purpose only).	Rs
• Additional Charges for duty beyond 8 hours per day. Additional Charges Rs. per person for 50 hours charges. (For calculation purpose only).	Rs.
Applicable GST	
Total	

- Price bid of monthly cash hiring charges to include the cost of the drivers, custodians, and armed guard), cost of fuel, oil, coolant, battery, tubeless Tyre and spare – parts etc. i.e. all inclusive.

*GST shall be payable as per prevailing rates.

Note:- Technically Qualified bidder shall be selected on Lowest Cost Based Selection (LCBS) i.e. L1 bidder

We confirm that the prices quoted above will be valid for contract period.

ANNEXURE 11-LIST OF BANK'S BRANCHES

LIST OF BRANCH OFFICE				
Sr. No.	Name of Branch	Branch code	Address	PINCODE
1	KISHANPOLE	22001	66, AKAR BAHWAN, KISHANPOLE BAZAR, JAIPUR	302002
2	BASSI	22003	BIDHAJI MANDIR ROAD, MAIN MARKET, BASSI, JAIPUR	303301
3	CHAKSU	22007	NILKANTH KANTAY KEY SAMNAY NEAR PNB BANK, CHAKSU, JAIPUR	303901
4	PHAGI	22008	MADHURAJPURA CHORAHA, IN FRONT OF PANCHAYAT SAMITI, PHAGI, JAIPUR	303005
5	SANGANER	22009	NEAR CTS BUS STAND, SANGANER, JAIPUR, RAJASTHAN	302029
6	BAGRU	22010	NEAR ROADWAYS BUS STAND, OPP BOB, BAGRU, JAIPUR, RAJASTHAN	303007
7	DUDU	22011	POST OFFICE-DUDU, OPP. FLYOVER, DUDU, JAIPUR, RAJASTHAN	303008
8	SAMBHAR	22012	DHAN MANDI, SAMBHAR LAKE, SAMBHAR, JAIPUR, RAJASTHAN	303604
9	RENWAL	22013	AGRAWAL DHARAM SHALA KE PEECHE, KUMAWAT MOHALLA, RENWAL (KISHANGARH), JAIPUR	303603
10	CHOMU	22014	CHOMU THANA MODE, MAIN SIKAR HIGHWAY, CHOMU, JAIPUR, RAJASTHAN	303702
11	SHAHPURA	22015	NEEM KA THANA ROAD, SHAHPURA, JAIPUR, RAJASTHAN	303103
12	VIRAT NAGAR	22016	ALWAR ROAD, VIRAT NAGAR, JAIPUR, RAJASTHAN	303102
13	POATA	22017	CHANDRA MAHAL HOTEL, DELHI BYPASS NH-8 BUS STAND POATA, JAIPUR, RAJASTHAN	303106
14	KOTPUTALI	22018	GORDHANPLAZA, KOTPUTALI JAIPUR, RAJASTHAN	303108
15	J RAMGARH	22019	OPP. POST OFFICE, JAMWARAMGARH, JAIPUR, RAJASTHAN	303109
16	JHOTWARA	22022	KALWAR ROAD, JHOTWARA JAIPUR, RAJASTHAN	302012
17	VAISHALI NAGAR	22023	F-1, NURSERY CIRCLE, VAISHALI NAGAR, JAIPUR, RAJASTHAN	302021
18	GOVINDGARH	22024	PURANA BUS STAND, GOVINDGARH, JAIPUR, RAJASTHAN	303712
19	JALSU	22025	NEAR POLICE CHOWKI, JALSU, CHOMU, JAIPUR, RAJASTHAN	303701
20	KOTKHAWDA	22026	MAIN MARKET, OPP. GOVT. HOSPITAL, KOTKHAWDA, CAKSHU, JAIPUR, RAJASTHAN	303908
21	TUNGA	22027	MAIN TUNGA ROAD, NEAR BUS STAND, TUNGA, BASSI, JAIPUR, RAJASTHAN	303302
22	COLLECTRATE	22028	COLLECTRATE PARISAR, GATE NO 3, BANIPARK, JAIPUR, RAJASTHAN	302016
23	HARMARA	22029	HARMARA, SIKAR ROAD JAIPUR NINDAR MOD, JAIPUR, RAJASTHAN	305812
24	TONK PHATAK	22030	P. N. 62, RAMPURAROOPA, TONK PHATAK, JAIPUR RAJASTHAN	302015
25	HEAD OFFICE	22099	F-1, NURSERY CIRCLE, VAISHALI NAGAR, JAIPUR, RAJASTHAN	302021